



CHIEF EXECUTIVE OFFICER [5-YEAR FIXED TERM CONTRACT]

Post level 15

Salary package is negotiable within available budget
All-inclusive remuneration package is offered

The Municipal Demarcation Board (MDB) is an independent institution which derives its mandate from the Constitution. Its mandate is, amongst others, to determine and re-determine municipal boundaries as well as delimit ward boundaries throughout the territory of the Republic of South Africa. In terms of the Municipal Structures Act the MDB also undertakes municipal capacity assessments.

The MDB seeks to appoint a CEO to lead the organization in the implementation of its mandate in line with its strategy and transform it into “The leading demarcation and spatial knowledge hub” in South Africa. The CEO is an accounting officer in terms of Chapter 5 of the PFMA and accounts to the Board. Suitably qualified and experienced persons are invited to apply for the above-mentioned position.

The incumbent will be responsible for the following key performance and result areas: -

- Provide strategic leadership and management in compliance with applicable policies and legislation.
- Ensure that policies and strategies are current and remain current as well relevant to the strategic objectives of the Board
- Lead the transformation and change management initiatives by setting the "tone at the top" regarding the organization's ethics, code of conduct and values
- Position the MDB as a thought leader in research and knowledge on matters pertaining municipal demarcation
- Advise and make recommendations to the Board on policy, strategic and operational matters on an ongoing basis
- Provide leadership in the budgeting process guided by informed projections of revenues and expenditures, as well as oversee sound financial management and controls
- Ensure that all corporate governance requirements, especially the provisions of the Public Finance Management Act are complied with
- Develop and maintain effective management teams and performance management system and processes that enable the organization to function optimally
- Develop, foster, maintain, and review key and strategic relationships with
- Parliament, all spheres of Government, stakeholders which include the public, organized local government, state-owned entities, civil society organizations, other Constitutional bodies, as

well as international stakeholders and partners. Establish effective and reliable risk management and governance systems and processes, including internal audit function, Board Secretariat and Audit Committee

- Implement Board decisions and execute specific tasks expeditiously as mandated by the Board

Minimum requirements:

Qualifications & Experience:

- A postgraduate qualification (NQF level 8) in Public Administration/Governance, Business Management, Town Planning, Development Management or relevant qualification will be required.
- MBA will be an added advantage (NQF level 9)
- A minimum of ten (10) years management experience in the public or private sector, of which five (5) must be at executive level.
- Extensive knowledge of the spatial transformation and policy issues in local government.

Standard Job Requirements:

- An innovative thinker and a person committed to spatial transformation and democratic governance.
- Appropriate skills for a position which entails high level discussions and negotiations. Passion for a developmental governance system and expert level knowledge of local government. Ability to develop and implement turnaround strategies that will improve the operational efficiency of the organization.
- Exceptional ability to drive execution and meet targets.
- Full knowledge of, and experience in, working with legislation of direct relevance.
- Exposure to both the Corporate Governance (King III) as well as the operational experience with the Public Finance Management Act (PFMA).
- Excellent networking and relationship building skills relevant to this position.
- Good communication, negotiation, conceptual and analytical skills.

Closing date for all positions: 14 October 2022. Late applications will not be considered.

Preference will be given to females and people with disability.

Applicants must send their CV, certified ID and certified qualifications. Applicants will be disqualified for non-adherence.

Application must be submitted online only: recruitment@demarcation.org.za

If you have not been contacted within two months after the closing date, please regard your application as unsuccessful. The Board reserves the right to make an appointment.

Note: The Municipal Demarcation Board is situated in Highveld, Centurion, Pretoria.

Short-listed candidates will be required to be available for an interview on a date and at a time and venue that will suit the MDB and be willing to undergo a competency-based assessment, as well as security vetting.

Applicants will be required to give consent in terms of POPI Act for MDB to conduct suitability or verification checks.

The successful candidate will be required to sign an employment contract, performance agreement, and disclosure of financial interest.